

FROM NFE TO WORK

networking for
youth employability



Budapest, Hungary | 24–31 May 2017

Project background

"From NFE to Work - Networking for Youth Employability" is a Contact Making Event which will take place in Budapest in Hungary on 20 - 27 March 2017. It will involve 24 participants from 12 different programme countries.

Our project starts from the belief in mobilising and involving young people in transnational projects as an effective tool to fight unemployment, as the non formal learning developed during different activities brings in invaluable experience to be used for the labour market. Developing of self-esteem, entrepreneurial spirit, critical thinking, resilience and team work are just some of the outcomes that we and our partners have been able to observe in the youngsters involved in several activities in Hungary and abroad.

Through this project we want to discuss and facilitate ways to ensure that mobility projects for young people lead to learning and development from a personal and a professional point of view, managing as well to bring in motivation and empowerment for youth with disadvantages providing them with valuable opportunities.

Project aim and objectives

The main aim of the project is to develop networks and joint future projects on the themes of employability, entrepreneurship and youth unemployment.

The objectives foreseen are as follows:

- To share best practices, tools and ideas in the fields of employability of youngsters, namely through involvement in international Non Formal Education projects and activities
- To raise awareness on the effects of youth unemployment in different societies and in Europe, on a short and long term perspective
- To build capacity in youth NGOs to design and implement international youth projects with high quality standards and tangible and sustainable impact
- To create new effective concerted actions at international level aimed at improving the labour market effectiveness of unemployed youngsters
- To develop networking among the partners, leading to common long term strategies aimed at unemployed young people
- To promote the use of different funds and specifically Erasmus+ as instruments to support the employability and personal development of youth

Content

The CME will be based on the methodology of Non Formal Education, tailored on the common needs of the NGOs involved and the target groups they work with, and completed with theoretical inputs. Following the different learning styles of the individuals that will attend, the program foresees a diverse use of methods, including: group work, discussions, round tables and brainstorming, simulation exercises and role plays, presentations and multimedia.

Duration

6 days (excluding arrival and departure), from the 24th till the 30th of May 2017. Travel days are 24th and 31st of May.

Participants

24 participants and 3 facilitators coming from 12 Programme Countries.

Participants' profile

This project has been designed and developed to be addressed to youth workers, leaders of informal groups, project coordinators and decision-makers at the partner organisations, board members of NGOs.

In order to be eligible as a participant, it is necessary to be over 18 years old and legally resident in the country in which the organisation is registered.

The participants should:

- Have the capacity to establish and create partnerships and commit with follow-up application of processes
- Be interested in developing competences and implement follow-up initiatives,
- Be aware of the characteristics of the learning environment (non-formal education),
- Work regularly on the youth field,
- Have communicative level of English.

How to prepare and what to bring?

The programme will include an international night for which we ask you to bring your local food, beverages, sweets and anything you think that might represent your culture/country.

Please bring materials of your organisations for the NGO Fair. (leaflets, brochures, information booklets, etc.)

A session will be turned into participants-led mini workshops aimed at showcasing best practices, tools, methods, etc. We shall be looking especially for any tools that are already being used by the partner organisations and help to promote youth engagement, empowerment, developing employability and life skills, etc.

Travel to the venue

Most common arrival point is Budapest international airport. Flights to Budapest are mostly operated by national and budget airlines from many big cities across Europe.

For participants arriving from Poland and Czech Republic we recommend to use train connections to Budapest.

Participants are kindly required to arrive to the project venue (Hotel Griff) by using public transport (bus #200E from Airport to last stop, then change to metro line #3 to Deák tér, then change to metro #4 and get off at Kelenföld train station (last stop). The hotel is just 8 minutes walk from the metro station. From main train stations (Keleti and Nyugati pályaudvar) and main bus station (Népliget) take any metro to Deák tér and get on tram #49 to Csóka utca stop (the hotel is just 5 minutes walk from the tram stop).

You are required to choose the cheapest travel option.

Participants are kindly required to arrive to the project venue (Hotel Griff) by 6pm on 24th May.

Address of project venue: H-1115 Budapest, Bartók Béla út 152.
<http://griffhotel.hu>

Tentative schedule

	DAY I 24.05	DAY II 25.05	DAY III 26.05	DAY IV 27.05	DAY V 28.05	DAY VI 29.05	DAY VII 30.05	DAY VIII 31.05	
9.30 – 11.00	Arrivals	Official Welcome Getting to know each other	Needs Analysis	Intro to ERASMUS+ and other funding opportunities	Project management - Basics	Open space working groups	Open Space - sharing the outcomes	Breakfast and Departures	
11.00 - 11.20		Break							Departures
11.20 – 13.00		Introduction to the Contact Making Event	Implication of youth unemployment	Youth projects: what's in it for me?	Project management - Basics	Open space working groups	Open Space - sharing the outcomes		
13.00 - 15.00		Lunch							
15.00 – 16.30		Treasure hunt with a twist	NGO POWER Market	Learning & Development: essence of quality projects	Tools fair	Open space working groups	Next Steps		
16.30 - 16.50		Break							
16.50 – 18.00		Treasure hunt with a twist	NGO POWER Market	Learning & Development: essence of quality projects	Free time in Budapest	Q&A and budgeting	Evaluation		
18.00 – 18.20	Everyone at the venue	Reflection and evaluation	Reflection and evaluation	Middle Term Evaluation		Reflection and evaluation	Closing Ceremony		
19.00	Dinner Time								
20.00 >	Informal welcoming Teambuilding	Intercultural Evening	Free time	Games night	Free time	Free time	Farewell Party		

Please note: the schedule is subject to change.

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Accommodation



Hotel Griff: Located in a pleasant environment on the Buda side of the capital, the Hunguest Hotel Griff is a 5-minute walk away from the Kelenföld railway station and a 20-minute tram ride from the centre. Free WiFi is available in the public areas. All units are functionally-furnished, equipped with a private bathroom with a shower and free toiletries. 3 participants will be accommodated per room, divided by gender, mixed by nationality. **Please note** that if some participants will stay longer for any reasons, organisers will not provide them accommodation. Please contact us to discuss your travel plan before booking your tickets.



Meals

Participants will be provided 3 meals a day. Dietary needs such as vegetarianism will of course be taken into consideration as much as possible. Please be however open-minded and curious to Hungarian cuisine.

Travel budget

Please do not buy any tickets without our confirmation or permission, before buying the tickets you should always contact us and send us travel plan of the participant and **ONLY** after our permission you can proceed.

Country	City	Organisation	Number of participants	Travel cost per person
BLG	Sofia	The Starry Start of Talents Foundation	2	275
CRO	Đakovo	Civilna, Edukativna i Transparentna Platforma	2	180
CZE	Dobřichovice	EduCentrum z.ú.	2	180
EST	Tallinn	Mittetulundusuhing Youth Senate Tallinn	2	275
FIN	Espoo	Cultural Relations Group	2	275
GRE	Megara	Neanikoi Orizontes M.K.O.	2	275
HUN	Dombóvár	EMINA Pályaorientációs Alapítvány	4	0
ITA	Cagliari	TDM 2000	3	275
LTU	Kaunas	Tarptautinis bendradarbiavimo centras	2	275
POL	Będzin	Fundacja Młodzi dla Europy	2	180
ROM	Perisoru	Danube Volunteering Center	2	275
ESP	Malaga	Asociacion Projuven	2	360

Reimbursement of travel expenses

We ask you to bring us all boarding passes and tickets with invoices for your travel expenses. If you do not have these documents we will not be able to reimburse your money.

Travel costs are fixed amount of money per participant based on the travel distance. Travel distance was calculated using the distance calculator supported by the European Commission.

Every Partnership Agreement with every Partner states the rule about money that will be given to the Partner for travel expenses. We will reimburse you the amount of money that you have spent on travel tickets but not more than the fixed amount per participant from each country.

The costs of travel by private car cannot be reimbursed.

Reimbursements will be made via bank transfer to the partner organisations after you send back the documents of return trip, and payment of bank transfer fees will be borne by recipients.

Visa and travel documents

Participants coming from the European Union do not need visa to enter the territory of Hungary. Participants from these countries will need to have only a valid identity card or an international passport. **Please check the validity of your ID or passport before departure. Before travelling, check whether you are entitled to leave your country and enter to Hungary with your travel documents!**

Additional expenses

The official currency of Hungary is **forint**. Don't forget to change your currency if you want to buy souvenirs or some extra things you need (accommodation and meals are provided for the project days). Budapest local transport company's ticket offices and vending machines accepts bank cards. You can find a list of exchange offices in Budapest [here](#).

Insurance

Participants are required to have an insurance for the whole duration of the project. This is obligatory for your safety and health. The European Health Insurance Card is valid in Hungary. In case you have the card, you do not need to have additional insurances.

Weather

All updates about the weather are here:

www.weather.com/weather/today/l/Budapest+Hungary+HUXX0002

Facebook group

We invite all participants to join the Facebook group dedicated to the project:

<https://www.facebook.com/groups/FromNFetoWork>



Application and deadline

The application form can be accessed at the following link:

http://culturalrelations.org/Files/Erasmus/Application_form-FromNFetoWork.docx

Deadline for application: 15 March 2017



Contact the organisers

András Lőrincz
organiser



andras.lorincz@culturalrelations.org



<https://www.facebook.com/lorinczandras>



0036 20 572 5972

Dóra Vető
organiser



dora.veto@culturalrelations.org



<https://www.facebook.com/doraveto>



0036 20 265 0528

Please use the hashtag when referring the project in social media: **#NFEtoWork**

EMINA Career Guidance Foundation (EMINA Pályaorientációs Alapítvány)



7200 Dombóvár, Erzsébet u. 25.



institute@culturalrelations.org



[eminafoundation](https://www.facebook.com/eminafoundation)



[eminafoundation](https://www.instagram.com/eminafoundation)



0036-20-572-5972



Useful words & expressions in Hungarian

Bulgaria = Bulgária [bulga:riɒ]
Croatia = Horvátország [horva:torsa:g]
Czech Republic = Csehország [tʃehorsa:g]
Estonia = Észtország [e:storsa:g]
Finland = Finnország [finnorsa:g]
Greece = Görögország [gørøgorsa:g]
Hungary = Magyarország [mɒɟrorsa:g]
Italy = Olaszország [olɒsorsa:g]
Lithuania = Litvánia [litva:niɒ]
Poland = Lengyelország [lenjelorsa:g]
Romania = Románia [roma:niɒ]
Spain = Spanyolország [spɒɟolorsa:g]

Bulgarian = bolgár [bolga:r]
Croatian = horvát [horva:t]
Czech = cseh [tʃeh]
Estonian = észt [e:st]
Finnish = finn [finn]
Greek = görög [gørøg]
Hungarian = magyar [mɒɟr]
Italian = olasz [olɒs]
Lithuanian = litván [litva:n]
Polish = lengyel [lenjel]
Romanian = roman [roma:n]
Spanish = spanyol [spɒɟol]

I'm from Bulgaria. = Bulgáriából származom. [bulga:riabo:l sarmɒzom]

I'm from ... = ... származom. [sarmɒzom]

I am Bulgarian. = Bolgár vagyok. [bolga:r vɒɟok]

I am ... = ... vagyok. [vɒɟok]

Hi = Szia [sia]

Yes = Igen [igen]

No = Nem [nem]

Good morning! = Jó reggelt! [jo: rɛggɛlt]

Good evening! = Jó estét! [jo: ɛʃte:t]

Good night! = Jó éjszakát! [jo: e:jsɒka:t]

My name is... = A nevem... [v: nevɛm]

Please = Legyen szíves (formal) [lɛɟɛn siveʃ]

Please = Kérem (formal) [ke:rɛm] // Kérlek (informal) [ke:rlek]

Thank you = Köszönöm [køszønøm]

Thanks = Köszí [køsi]

Excuse me = Elnézést [ɛlne:ze:ʃt]

I don't understand. = Nem értem. [nem e:rtɛm]

I don't speak Hungarian. = Nem beszélek magyarul. [nem bese:lɛk]

How are you? = Hogy vagy? [hoɟ vɒɟ]

I'm fine. = Jól vagyok. [jo:l vɒɟok]

I don't feel well. = Nem érzem jól magam. [nem e:rzɛm jo:l mɒɟm]

I'm in a bad mood. = Rossz kedvem van. [ross kɛdvɛm vɒn]

Where is the...? = Hol van a...? [hol vɒn v:]

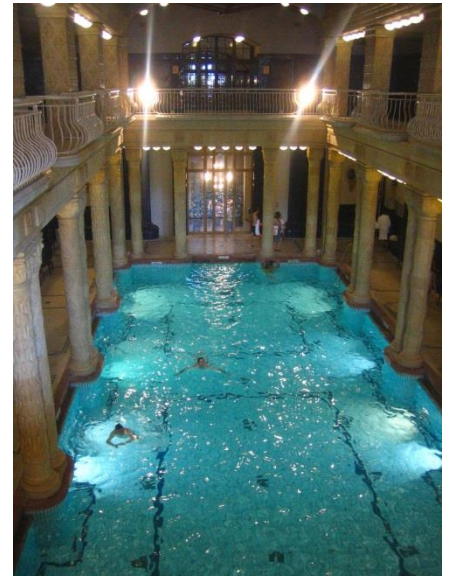
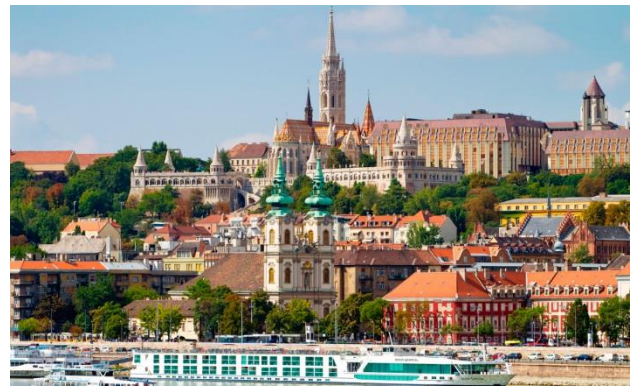
Cheers / Bless you = Egészségedre! [ɛge:ʃʃe:gedre]

Let's drink! = Igyunk! [ɟunk]

I'm thirsty. = Szomjas vagyok. [somɟɒʃ vɒɟok]

I'm hungry. = Éhes vagyok. [e:hɛʃ vɒɟok]







Moments of our previous project

